

Many hands make light work and an excellent experience for our kids.

You know all those fantastic programs, fun events, and benefits our school gets from an active PTA? They can only happen with volunteers. They can't happen without YOU.

We are seeking volunteers for various opportunities to help our kids in their 2023 - 2024 school year. There are many opportunities to pitch in throughout the year, with varying time commitments. Become a volunteer; it's fun, and we'd love to have you!

Volunteering is an excellent way to...

- get involved
- meet new people and spend time with friends
- spend time inside the school
- get to know Okte's teachers and staff
- support our school.

Interested in a volunteer role? Use the form on the next page or fill out the Google form at https://bit.ly/OkteCommitteeInterest





Na	me:				
Em	nail (Required):				
Te	lephone:				
My student is					
My student's teacher is					
Best	t way to contact you is E	mail	Text		
	ould like to help with the foll ase check all that apply):	owing	g activities		
	After School Enrichment Program (ASEP)		Moving Up Day		Shen Inventors
	Back to School Picnic/Event		Movie Night		Spirit Wear
	Bingo Night		Nominating Committee		Spring Picnic/Even
	Book Fair		Odyssey of the Mind		Square One Art Fundraiser
	Bulletin Board		Okte PTA Communications		Staff Appreciation
	First Lego League		Pick A Reading Partner		Variety Show
	Food and Donation Drives		PTA Honorary Life Award		Yearbook
	Fun Run		Reflections Art Program	Pi	refer to submit this form digitally?
	Haunted Hallways		Roller Skating Night	Scar	the QR Code below SCAN ME —
	Kindergarten Welcoming Committee		School Pictures		
	Literacy Night		School Supplies Program		
	Little Shoppers Holiday Shop On hold for 2023		Science Fair		回影響



HAND "Effort" GUIDE

Please refer to the Hand Guide next to each committee description to understand the time and effort required for leading a specific committee. Ideally, committees with a chairperson (or multiple, depending on the event or program) and committee members are encouraged, as they allow the workload to be shared and reduce the individual responsibility placed on one person.

Committees with 1 Hand Effort

- Bulletin Board
- Food and Donation Drives
- PTA Honorary Life Membership Award
- School Pictures
- School Supplies Program

Committees with 2 Hands Effort

- Back to School Picnic /Event
- Bingo Night
- Kindergarten Welcoming
- Literacy Night
- Okte PTA Communications
- Roller Skating Night
- Science Fair
- Spirit Wear
- Spring Picnic/Event
- Square 1 Student Art Fundraiser

All these committees need volunteers!

Committees with 3 Hands Effort

- Moving Up Day (MUD)
- Movie Night
- Pick a Reading Partner
- Shen Inventors
- Staff Appreciation

Committees with 4 Hands Effort

- Book Fair Committee
- First Lego League
- Reflections

Committees with 5 Hands Effort

- After School Enrichment Program (ASEP)
- Fun Run Committee
- Haunted Hallways / Table and Treat Halloween Event
- Little Shopper Holiday Shop
- Odyssey of the Mind
- Variety Show

INTERESTED IN ANY OF THESE VOLUNTEER ROLES?

Scan the QR Code or fill out the Google Form at https://bit.ly/OkteCommitteeInterest



PTA Programs and Events

After School Enrichment Program (ASEP) VACANT FOR 2023-24

HELP US BRING THIS PROGRAM BACK



The After School Enrichment Program (ASEP) is a 5-week program held from January – February. Children sign up for programs like art and crafts, STEM, exercise classes, and cooking. Programs change each year. This is a good fit for behind-the-scenes volunteers, clerical work, and reaching out to instructors to teach classes or those who like to work in the school and are available right after school to handle attendance/program coordination.

The success of the After School Enrichment Program relies on the contribution of numerous volunteers. Having multiple chairpeople is highly desirable to ensure smooth operations due to the diverse range of work and skill sets required. The committee plays a crucial role in decision-making for program offerings, coordinating with the school for facility use, recruiting instructors and volunteers, advertising the program, managing online student registration, and working with the PTA treasurer for financial management.

Multiple chairpersons are needed to oversee the various aspects of the program, each responsible for specific areas such as Online Registration/Financials, Instructor and Classroom Coordination, Volunteer Coordination, and Communication and writing the Course Catalog. Planning for this program begins in the summer-September, with registration in late fall and classes in January-February.

2023-2024 dates are tentatively scheduled for 1/8-2/16/2024.

Back to School Picnic / Event Committee Chair and Members Needed



This committee plans a picnic or event at the beginning of the year to welcome back students and families. This committee is for people who like party planning and working with the Principal's office. Requires some work in the summer to be ready for a September event. The event is usually the 2nd or 3rd Friday in September.

The committee is responsible for scheduling with a food truck and ice cream vendors, advertising the event via flyers and social media, creating a Google form for RSVP, distributing tickets with the help of school staff, helping with set-up on the event night, break down, and volunteering during the event.

Bingo Night VACANT FOR 2023-24



HELP US BRING THIS EVENT BACK

The committee works with the school to organize a bingo event in the cafeteria.

This committee builds a team of volunteers to recruit teachers and staff to be bingo callers, act as bingo checkers, man the prize table, and provide snacks for attendees. The committee also solicits prizes and food donations. School coordination tasks include filling out facility forms to reserve space for the evening and helping with set-up, break down, and volunteering during the event.

The committee handles ordering supplies and prizes, advertising the event via flyers and social media, and creating a Google form for RSVP.

Book Fair Committee Members Needed



This committee is perfect for those who like books, like coordination of events, and would like to work directly with our Scholastic representatives. For two times a year, you are operating a mini-bookstore!

This committee recruits volunteers to help set up and work the book fair and works with the school to get facilities permissions. There is some financial paperwork, learning about cash registers, and teacher and staff coordination for students to attend the fair. Requires a fall and spring commitment, coordination with Scholastic, and working with the online Scholastic Bookfair Toolkit. Once the fall book fair is over, you get a break until April.

This committee also handles advertising the event via Scholastic flyers and social media.

2023-24 Book Fairs are tentatively scheduled for 11/27-12/1/23 and 5/13-5/17/24

Bowling After School Program *VACANT FOR 2023-24*



HELP US BRING THIS PROGRAM BACK

This committee coordinates with the school and Spare Time bowling alley to offer a multi-week afterschool program.

The committee advertises the programs via flyers and social media and creates an online registration, and distributes a permission slip for parents of their children. The committee will work with the school and Shen transportation department to arrange bus transportation from Okte to the bowling alley immediately after the school day ends. The committee will recruit volunteers to act as chaperones at the alley.

Bulletin Board Committee Members Needed



The committee updates and maintains the bulletin board in the front lobby with up-to-date information to parents and staff about upcoming PTA events, news, etc. This is a year-long commitment.

This volunteer position is usually only a once-a-month time commitment to update the information on the board and change decorations seasonally.

First Lego League VACANT FOR 2023-24 HELP US BRING THIS PROGRAM BACK



FIRST Lego League introduces science, technology, engineering, and math (STEM) to children through fun, exciting hands-on learning. Participants gain real-world problem-solving experiences through a guided, global robotics program, helping today's students and teachers build a better future together.

Learn more here about the program: https://www.firstinspires.org/robotics/fll. The committee would need to organize and register the teams. The committee would recruit members, seek parent volunteers, and work with the school to organize meetings/events.

Food and Donation Drive Committee VACANT FOR 2023-2024 Committee Chair and Members Needed



The committee coordinates food or donation drives for Bountiful Backpack and local organizations, determining needed items and timing with community partners. Events are held in November, starting at the Okte Halloween event, and in April (or community required.)

Committee members develop flyers/advertise the drives to families, work with the school to place donation drop locations within the school and recruit volunteers to deliver donations to organizations needing donations.

Fun Run Committee Members Needed



This committee is responsible for planning Okte's major fundraising event for the year - the Fun Run - where they get to have fun and move their bodies in a non-competitive way.

This committee is responsible for planning the event, soliciting businesses to be t-shirt sponsors, working with Booster, determining the students' and class-level incentives, distributing prizes, and recruiting volunteers to act as lap markers and hand out water during the event. Multiple chairpersons are needed to run this program.

The planning for this event starts in the spring, with the majority of the work in September and October and culminates by the end of October. Please note that participation in this fundraiser is entirely optional.

The Fun Run is planned for 10/20/23.

Haunted Hallways / Table and Treat Halloween Event Committee Members Needed

5

This committee plans the Haunted Hallways event and requires people who are good at coordination, delegating to volunteers, and can work fast quickly. Planning starts in September through the day of the event, with the culmination of the event on a Saturday afternoon closest to Halloween.

The Okte Haunted Hallways is likely one of the most popular events held by the Okte PTA. A Table or Treat is Okte's take on a Trunk or Treat. Families decorate a table with Halloween decorations, load up on candy or trinkets, and host their table for trick or treating. Then children come dressed up in their favorite Halloween costumes and will go around the hallways of Okte, visiting the decorated tables for trick or treating.

The committee works with the school to request a space and fill out required facility forms. Committee members advertise the event to recruit table hosts, solicit candy donations and recruit volunteers. They'll promote the event via flyers and social media and utilize a Google form for RSVP. The committee also purchases Halloween candy and trick-or-treat items for the event attendees. Any purchases will be reimbursed.

Volunteers are needed to help decorate in and outside of school, act as candy runners, take pictures of attendees, help with the flow of attendees, organize food donations for Bountiful Backpack and assist with the activities throughout the event, and help to clean up after the event.

Kindergarten Welcoming Committee Committee Chair and Members Needed



This committee requires coordination with the Principal's office in May and before the school year in early September. This requires someone to participate in the incoming kindergartener screening day, whether a committee member or Chairperson.

This committee helps and meets with parents at the Kindergarten screening day in the spring and is available to answer questions. The committee also helps welcome any new families transferring to Okte and helps to smooth the transition in September.

Literacy Night Committee Chair and Members Needed

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Literacy Nights are when Okte families hear staff and teachers read books and celebrate reading. This committee works with the Okte Literacy Team to organize the evening's event.

The committee will advertise the event / develop flyers for families, set up Google Form for an RSVP, and handle coordination tasks such as requesting used books from families for a book swap, creating bookmarks, and requesting donations for snacks and drinks. This committee will recruit volunteers to help the events run smoothly.

Literacy Events are being planned for November 2023 and March 2024.

Little Shoppers Holiday Shop On Hold for 2023

The Holiday Shop is a mini gift shop set up at school for the students to do their holiday shopping. The committee coordinates the purchase of items to allow for quality, low-cost gifts for sale at the annual Little Shoppers event held in early December. There are usually two chairs for this committee.

The committee works with the school to request a space for the shop. Volunteers will help select items for the shop, price, set up, and sell items to students during school hours. Committee members develop flyers/advertise the event and work with teachers to coordinate student visits to the shop.

This is a year-long commitment with very light work, which intensifies in late November to the event in early December.

Moving Up Day (MUD) Committee Members Needed This is a volunteer opportunit



This is a volunteer opportunity for 3rd & 4th-grade parents

An important and meaningful event, Moving Up Day celebrates the graduation of the Okte 5th grade class and their move up to middle school. **This committee is for parents with students in the third or fourth grade** 2023-24 school year. This committee requires coordination and interaction with the Principal's office and the Fifth Grade Team.

This committee orders or solicits donations of refreshments for the Moving Up Day reception and sets up and staffs the reception. The committee will arrange for a rental tent if required and work with the Fifth-grade team to plan for decoration items for the ceremony and reception. Lastly, the committee and Fifth-grade team work together to determine and order gifts from vendors for the 5th graders and ensure delivery of the items in May.

This committee starts its work in January/February, and it culminates the last week of the school year. Moving Up Day event and reception is usually held on one of the last days of the school year.

Movie Night VACANT FOR 2023-24 HELP US BRING THIS EVENT BACK



This committee plans coordinates, and implements an age-appropriate movie night. This event allows kids to watch a movie while hanging out with friends. Many kids get comfy in their pajamas and bring a blanket and pillow to watch the film. This committee selects the movie, acquires a movie license, and runs a snack bar for all attendees.

The committee works with the school to request a space and fill out required facility forms. They will coordinate the movie night events, purchase supplies for running a snack bar, and recruit volunteers for set-up, the snack bar, and break down. Committee members develop flyers to advertise the event and utilize Google Forms to determine the anticipated number of attendees.

Nominating Committee Committee Chair and Members Needed



Serving on a Nominating Committee is an exceptional opportunity for PTA members to have a voice in selecting the Executive Board members. Executive Board members volunteer their time and talents to help maintain PTA-sponsored programs, enhance the educational experiences of our children, promote family engagement, and advocate for every child.

The nominating committee consists of five members, two of whom shall be elected by the Executive Board from its body and three who shall not be members of the Executive Board. The nominating committee is tasked with nominating one person for each Executive Board office to be filled. This committee will be formed in February, with its work completed at the final PTA general meeting of the school year. Board nominees are elected to the Executive Board, by the membership, at the final PTA meeting of the school year.

Contact one of the PTA Co-Presidents if you are interested in serving on this committee.

Odyssey of the Mind (OOTM) VACANT FOR 2023-24



HELP US BRING THIS PROGRAM BACK

This committee prepares students to compete in the national Odyssey of the Mind program. Students use creative problem-solving while working as a team to solve a long-term, open-ended problem with limitations and then present their solution at a tournament. At that same tournament, each team must solve a spontaneous problem that they have not seen before. A team consists of 7 students (max) and one coach.

The program begins in September, with regional and state tournaments in the spring and national finals in May for those that advance. The district encourages two coaches for each team. It is recommended that teams start meeting as early as possible, beginning in the fall. It is recommended that groups meet twice a week on a day to be determined by the coach and team.

To learn more about Odysee of the Mind, https://www.odysseyofthemind.com/

Chairperson and committee would need to organize and register teams, seek parent volunteers and work with the school to determine a location for the team to meet.

Okte PTA Communications Committee Members Needed



The Communications Committee informs our members and community about PTA and school district events. This Committee provides valuable resources to our members, keeping them connected to the PTA and the school community. This committee is perfect for those who like to do "behind-the-scenes" work but requires a year-long commitment with daily work at times.

This Committee's work includes all forms of media: print, photography, graphic design for print and online, e-communication, and social media. They are also responsible for managing and maintaining our methods of communication: the website, e-Communication, and social media.

The Committee uses Memberhub for membership, registrations, and store purchases for books, tickets, etc. The Committee supports other Okte PTA committees with online registration, selling items on Memberhub or help with Google forms.

Pick A Reading Partner (PARP) Committee Members needed



Pick A Reading Partner program encourage children to pick another person (parent, grandparent, babysitter, etc.) to read with them for at least 20 minutes per day for 21 days.

The Committee determines a program theme, creates a paper reading tracking form to track the students' weekly reading progress, and selects book-related prizes for students who complete the program. The Committee promotes the program throughout March and provides a way for parents to submit completed reading tracking forms via Google Forms.

The Committee distributes the prizes once the program has been completed. This program coincides with the school's participation in Read for Ronald McDonald House fundraising program.

PARP has been tentatively scheduled for 3/1-3/29/24.

PTA Honorary Life Membership Award Committee VACANT FOR 2023-24

1

PTA·Honorary Life Membership award program allows parents and staff to nominate individuals for an esteemed PTA recognition, granting them the distinction of an Honorary Life Membership. This committee is perfect for someone who wants some minor coordination work.

The committee is responsible for distributing applications and communicating with the Okte community to obtain award nominations. This committee reviews nominations and selects (up to) two award winners. They announce award recipients to the Okte community by a date determined by the Shen PTA Council. Membership awards are presented at a district-wide event in late winter. The chairperson will submit paperwork to NYSPTA with the award recipient's information.

Reflections Art Program VACANT FOR 2023-24



HELP US BRING THIS PROGRAM BACK

The Reflections Art Program offers schools and PTAs in NYS an opportunity to showcase the importance of the arts in education. Students are encouraged to create works of art in the areas of dance choreography, film production, literature, musical composition, photography, and the visual arts. Each year a new theme is selected, and students are asked to interpret that theme in their work.

The Committee will create a flyer with the requirements and timeline for student participation, coordinate completing required consent forms/gathering student entry forms, collect and catalog students' entries for judging, complete the required submissions checklists, coordinate judging, and return the artwork to students at the end of the program.

The committee work for Reflections starts in the fall and ends in February.

Roller Skating Night Committee Chair and Members needed



This committee works with Guptill's Arena to coordinate fall and spring skating nights.

Committee members develop flyers/advertise the event in school and via social media and coordinate ticket sales through Memberhub. Committee members work with the school staff to distribute tickets.

School Pictures - Fall & Spring Committee Members needed

1

Okte PTA hosts a picture day at school for students' portraits and class photos. PTA works with a company that provides school photos and receives a portion of the proceeds earned. This committee is perfect for those who can do a minimal amount of coordination and then be at the school the day of school pictures---coordinating volunteers and ensuring everything goes smoothly.

The chairperson coordinates between Okte and the picture vendor to set dates and secures a contract if required. Secure PTA Co-President signatures on the contract if needed.

The committee sends flyers or information to the school to distribute to families and publishes pertinent dates on social media. The committee will need to recruit volunteers to assist the photographers. The committee works with the school to request staff and student lists for the vendor, ask teachers to schedule their classes to be photographed, facility forms for any items ordered by photographers, reserving space within the school for picture day. Members of the committee should attend the picture day and any makeup days.

After the picture day, the committee chair needs to be available to address teachers' or parents' questions by contacting the vendor for answers. The chair is responsible for following up with vendors to ensure our fundraiser check is received and turned in to the treasurer.

2023-24 Picture Dates have been scheduled for 6/15/23 and 4/25/24.

School Supplies Program Committee members needed



The committee reaches out to the school to obtain next year's school supplies list and works with a vendor to organize a convenient, one-stop shopping option that offers school, and grade-specific required school supplies to Okte families. The committee works to ensure the best quality and pricing of the products offered. This committee is perfect for those who want do a very small amount of coordination.

Committee members also secure advertising flyers from the vendor to distribute to the school community before school gets out and promote the program through PTA social media channels and lawn signage during the summer months.

Science Fair Committee Members needed



The Science Fair is an exciting event that encourages students to think like young scientists! It is not judged; participants will choose and develop a science experiment or other STEM-based project.

The committee will advertise the event / develop flyers for families, and handle school coordination tasks such as filling out facility forms to reserve space for the evening, providing students that participate with a certificate/medal, and requesting/purchasing snack and drink donations for the evening.

Shen Inventors Committee Members needed



The Shenendehowa Inventors program is a district level program that is focused on the inventing process. During the project development process, the Shen Inventor will brainstorm, identify problems and solutions, design the invention, conduct research to find new ideas or improvements, and prepare a poster displaying the invention. The goal is to stimulate the development of creativity, imagination, and entrepreneurship in student's grades K-8.

This committee requires a chairperson to coordinate volunteers to help with the Shen Inventors program. This requires some leadership and flexibility as the program schedule, and rules can change yearly. In addition, the chairpeople communicate with the greater Shen community and other schools at the meetings.

Spirit Wear Committee Members needed



This committee works with external spirit wear providers to provide Okte and Shen logo merchandise to Okte families. Spiritwear sales are usually held in the fall and the spring.

This committee selects the items available for purchase. They also secure advertising flyers from the vendor to distribute to the school community and promote the program through PTA social media channels during the sale period.

The committee will handle school coordination tasks such as picking up items at the vendor, distributing purchased items to students, or arranging a pickup at the school. Planning for this program begins over the summer for the fall and in January for the spring.

Spring Picnic/Event Committee Chair and Members needed



This committee plans a picnic at the end of the year to coincide with the book fair and other school programs. This committee needs to start planning this event over the winter, as the date is usually the middle of May.

The committee is responsible for handling school coordination tasks, such as filling out facility forms to reserve space for the evening, scheduling with a food truck and ice cream vendors, advertising the event via flyers and social media, creating a Google form for RSVP, distributing tickets with the help of school staff, helping with any set-up on the event night, breaking down, and volunteering during the event.

Square One Student Art Fundraiser Committee Members needed



This committee is perfect for those who enjoy working behind the scenes. They collaborate with the art teacher to coordinate the artwork for our fundraiser, working closely with the vendor. Their tasks also involve distributing flyers and communicating with families to facilitate online orders. The PTA and art teacher work together to prepare the program for early spring launch.

Every year, the PTA sends a piece of your child's original artwork to Square 1 Art. This program serves as a family-focused fundraiser. Our talented students in grades 1-5 create amazing works of art, which are then transformed into memorable keepsakes and gifts. You'll have the opportunity to choose from a variety of custom items available for purchase, and by doing so, you'll be supporting our school's fundraising efforts. Please note that participation is completely optional.

Staff Appreciation Committee Committee Members needed



The committee, whose primary focus revolves around planning and executing events throughout the year, is responsible for coordinating various events to express gratitude towards the dedicated Okte teachers and staff, who play a vital role in nurturing our children.

The chairperson or committee diligently works on a monthly basis, as well as for specific events, to organize appreciation events or items for the Okte teachers and staff. These committee members are essentially our in-house "party-givers" and should possess exceptional coordination skills. Additionally, they should be available to set up, host, and break down all events and have a knack for creativity.

This committee organizes the Welcome Back Breakfast in September, the staff holiday luncheon in December, and celebrates Teacher & Staff Appreciation Week, typically held during the first week of May. Additionally, the committee may arrange monthly events such as breakfasts, lunches or snack bars, heartfelt messages for the staff, or even goody bags. Depending on the nature of the events, additional volunteers may be required, which will be determined by the chair(s) at their discretion.

To support their efforts, the committee members will also reach out to businesses or Okte families to seek donations, handle shopping tasks, and arrange food and gifts for our teachers and staff. Any purchases made for these purposes will be reimbursed.

Variety Show Committee Chair and Members needed



This committee works with the school to host a Variety Show where 4th and 5th-grade students can showcase their abilities and cheer on their friends. Performances typically include singing, dancing, instrumental music, martial arts, and stand-up comedy.

The committee is responsible for coordinating all aspects of the Variety Show, working with the PTA Executive Board and the school staff to select the date and venue, publicizing the event to the school and the community, developing signup forms and auditions, scheduling and managing dress rehearsal, develop and produce the Talent Show program, arrange for bake sale at the event, etc.

This committee will need to recruit volunteers to help with the students backstage. Committee members will help set up on the event night, break down, and volunteer during the event.

Yearbook

Committee Chair and Members needed NEW FOR 2023-2024 SCHOOL YEAR!



This committee creates the Okte yearbook, a timeless keepsake for our school community! This is a full-year commitment. Previous Okte staff members who put together the yearbook are willing to help and mentor the new yearbook committee through the process.

Chairperson arranges for committee members to take pictures of school activities throughout the year. Supervises collection of photographs, does page layout, and submits final product for publication. Committee chairs assist in the layout, processing of orders, and distribution yearbooks.

Yearbook (Photos):

- Ensure every classroom, student, special class, event, and club is represented in the yearbook.
- Capture unforgettable moments and curate a collection of high-quality photos.
- Share your creativity and bring our yearbook to life with captivating visuals.
- Get to be in the school for all the special events!
- Works with school teachers and staff to get our students' great classroom shots!

Yearbook (Design):

- Manage the yearbook production process, overseeing all aspects from concept to completion.
- Work with Treering yearbook company software to design the ultimate yearbook.
- Let your artistic talents shine as you create stunning layouts and designs.
- Collaborate with other committee members to transform memories into beautifully crafted pages.
- Coordinate with the photos team to ensure comprehensive representation of classrooms, events, and clubs.

Yearbook (Sales):

- Promote the sale of the yearbook to families by working with the school and using PTA social media and email. Unleash your marketing skills by spreading the word.
- Utilize vendor flyers, promotional materials, and information to promote and sell the yearbook to the school community.

Joining our Yearbook Committee is an opportunity to leave your mark on our school's legacy. Whether you have experience or are just starting, we welcome your enthusiasm and commitment!

VOLUNTEER FAQ'S

What do I need to do to become a volunteer?

As a volunteer, you reach out to the Okte Community of parents, children, teachers, and staff. You can sign up to volunteer at any time! You don't need to be a PTA member, but you MUST complete a <u>Shenendehowa District Volunteer form</u> that can be obtained at the Okte Office front desk or from the OktePTA .org website. This form needs to be filled out annually.

How much time does it take to volunteer?

It depends! We have options for every possible situation and time commitment you can make. Contact a PTA Board Member to ask what might be a good fit for your time restrictions. For Committee Chairs, we have added an "average time commitment" to each description.

How do I become a Committee Chair?

Super easy! Fill out the <u>Google form</u> and let us know what interests you! We encourage your participation, and even if you don't have much time or feel you don't have experience, we can help find something that works for you and help with training and mentorship. We started with no experience, so you're not alone! We value everyone's ideas, talents, and enthusiasm.

Do I need to spend my own money to volunteer?

In most cases, volunteers spend money to purchase items for an event or support their work (office supplies, etc.). All legitimate PTA expenses are reimbursed. Just keep a receipt and check with a Board Member before making a purchase! If you feel you'd rather not participate in this part, we can work directly with the Treasurer to have a check supplied to your vendor prior, or you can have a PTA Board Member help to find a solution.

Do I have to do public speaking?

Sometimes, we might ask you to report on your committee activities at a PTA meeting (if you're part of that committee or a chairperson) but usually not part of volunteering. We can accommodate your comfort zone tied to this! Read the description for more information on the skills needed for committees.

How do I get started?

Scan the QR Code or fill out this Google form at https://bit.ly/OkteCommitteeInterest

We can't wait to work with you!

